## Statement of income and expenditure

Monthly income

Salary - self

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Allowances in cash |  |
| Commissions |  |
| Investments |  |
| Salary - spouse |  |
| Other (specify) |  |
|  | | **R** |

Use this form if...

a formal balance sheet and profit and loss account have not been prepared

**Balance sheet - for an individual or firm**

# Confidential

*Hierdie vorm is ook beskikbaar in Afrikaans - vorm nommer 00047775*

#### Total income

**Branch**

M onthl y expendi ture

Tax - PAYE / SITE

|  |  |  |
| --- | --- | --- |
|  |  |  |
| Pension |  |
| UIF |  |
| Medical aid |  |
| Rent / Bond payments |  |
| Hire purchase instalments |  |
| Lease agreements |  |
| Loan repayments |  |
| Insurance premiums |  |
| Life assurance premiums |  |
| Electricity and water |  |
| Rates and taxes |  |
| Telephones including rentals |  |
| Alimony / Maintenance |  |
| Planned savings |  |
| Credit card accounts |  |
| Donations |  |
| Education - fees, books etc. |  |
| Childrens' clothing |  |
| Groceries |  |
| Clothing accounts |  |
| Doctor / Chemist |  |
| Domestic / Garden help |  |
| Security system |  |
| Transport (petrol, bus fare, parking etc) |  |
| Entertainment |  |
| TV rental / M-Net |  |
| Other (specify) |  |
| Other (specify) |  |
| Other (specify) |  |
| Other (specify) |  |
|  | | **R** |

Balance sheet details

**Balance sheet of:**

i.e Your name or the name of your business

**As at** date

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | | | | | | | |
| **Y** | **Y** | **Y** | **Y** | **M** | **M** | **D** | **D** |

#### Complete this section only if you have signed as surety

Bank account details

**Bank**

**Branch**

**Account number**

**Type of account**

**Surety on account of**

**Total expenditure**

Total income **-** Total expenditure =

**R**

**Surplus available**

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## Balance sheet of

#### Assets State if any assets are encumbered

Date purchased

Municipal

Present value

**as at date**

**Liabilities**

Y Y Y Y M M D D

Farm name /

Name of bondholder /

Annual capital

Maturity

Amounts owing

#### Fixed property

Gi ve parti cul ars of ea

ch g ld ny r

Farm name / Plot no.

Size District / Suburb

and price paid

valuation

#### Rand

**For Bank use only Mortgage bonds**

and/ or amounts owing

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Plot no.

seller

reductions

date

#### Rand

property separately, statin whether freehold or leaseho and state if aff ected by a ser v i tudes, usu f ruct o fiduciary interests.

#### Machinery, Plant, Implements, etc

Specify important items only

under deeds of sale

#### Owing under instalment sale / lease agreements

To whom owing Instalment amount

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#### Vehicles

year

State make, model and of first registration

#### Furniture and fittings

**Loans from Standard Bank**

Type of loan Interest rate Date repayable

|  |  |
| --- | --- |
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|  |  |
|  |  |

Instalment amount

#### Other assets

s,

ns,

e.g. ant i ques, carpet jewell ery, stamp coll ectio coins, etc.

#### Life assurance policies

Company

Number

Date issued

Maturity date

Amount

If ceded to whom

Surrender value less loans

#### Loans from other banks / financial institutions

(Including insurance companies)

State briefly the

Name of bank / financial institution

|  |  |
| --- | --- |
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Interest rate Date repayable Instalment amount

Surrender value of Lif e polici payable to the undersigned a not to any third party

es nd

|  |  |
| --- | --- |
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|  |  |

security given

#### Owing on credit cards

e.g Mastercard, Visacard, Garage Card, Woolworths, Truworths, Edgars cards,

ve

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Type of card Name of company

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| --- | --- |
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|  |  |
| Date last assessment paid: |  |

Limit

Interest rate Instalment amount

#### Loans

If security held please gi brief details

#### Investments

e.g Private company etc

By whom due Interest rate Date repayable

etc.

#### Bills payable Sundry creditors

**Liability for income tax**

**Other liabilities**

Description Period Terms of repayment

|  |  |
| --- | --- |
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#### Listed shares

Including Unit Trust investments

Company Number held Market value

#### Trading assets

(applicable to firms only)

#### Contingent liabilities

as Guarantor, Surety or otherwise

In favour of whom Which institution

Amount

#### Bank credit balances/ Deposits

(specify the name of the financial institution and type of account)

#### Cash on hand

**Total R**

**Total liabilities R**

|  |  |
| --- | --- |
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Your signature

I / We declare that this is a full, true and correct statement of my / our position and that my / our assets are not encumbered other than as stated above.

I / We agree that the bank may verify the information contained in this statement and may make any enquiries it considers necessary

Y Y Y Y M M D D

Your signature

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|  |  |
| **Stock in trade** |  |
| **Work in progress** |  |
| **Book debts** (Do not include Factored Book Debts) |  |
| **Bills receivable** (Do not include discounted Bills Receivable) |  |
|  |  |
|  |  |
|  |  |
|  |  |
| **Total assets R**  **Less Total liabilities R**  **Surplus / Deficit of assets over liabilities R** |  |
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as at date

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